



St Catherine's School  
Sydney



Junior School Stage 3  
Teacher - GnT class  
Permanent full-time



# The history of St Catherine's

St Catherine's is Australia's oldest Anglican girls' school from Kindergarten to Year 12, catering for boarders from Year 7. Our purpose is to develop young women of character and intellect who are equipped to make their unique contribution to the world. For over 169 years we have welcomed all backgrounds, faiths and abilities, acknowledging that diversity enriches our community. At St Catherine's each girl discovers her passions and develops her skills within a beautiful environment that overlooks Sydney's iconic eastern suburbs beaches.

**Active support for the Christian character and purposes of the school is essential.**

CV and letter of application should be addressed to human resources.

**Please apply via seek by 28 March 2025.**

This position requires the successful applicant to have a Working with Children Check in accordance with the Child Protection (Working with Children) Act 2012.

Details of how to apply are available at [www.ocg.nsw.gov.au](http://www.ocg.nsw.gov.au)



# St Catherine's School, Sydney

## Our identity

We are an Anglican school educating young women for life.

## Our purpose

To develop young women of character and intellect dedicated to making a meaningful contribution to the world.

## We value

Integrity • Courage • Relationships • Service.

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# Primary purpose

**Position:** Junior School Stage 3 Teacher - GnT class

**Responsible to:** Headmistress

**Reports to:** Head of Junior School

**Effective date:** Term 2 2025

**Details:** Permanent full-time role

**Position summary:** To plan and implement effective educational programs in a dynamic, nurturing learning environment. To work collaboratively with other teachers, curriculum leaders, pastoral leaders and support staff to enhance the delivery of the curriculum and the care of students.

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## Position Summary

St Catherine's is seeking applications for a full-time gifted and talented teacher for an academically selective Stage 3 class.

The successful applicant will be experienced and have a commitment to gifted education. They will be skilled in creating dynamic learning experiences and maintaining a positive, nurturing environment in which each girl can flourish. They will be confident in the delivery of a rich, differentiated curriculum and the effective integration of technology. Applicants must also demonstrate highly developed communication skills and a willingness to work collaboratively.

Teaching experience and further education in the area of gifted education is essential. The ability to teach and assist other staff to develop their understanding of the learning needs of students would also be an advantage.

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# Major responsibilities

## Teaching and Learning:

- Develop curriculum material that reflects a thorough understanding of numeracy and literacy programs and of the curriculum framework identified in the NESA syllabus documents.
- Provide a high level of care for all students and create a classroom environment that reflects the pastoral care philosophy of the School.
- Design units of work that reflect the principles of a developmental and differentiated curriculum model.
- Deliver rigorous, engaging and challenging lessons that meet the learning needs of all students, providing a balance between explicit teaching practices and inquiry learning.
- Ensure the learning intention and success criteria of teaching experiences are communicated to the students.
- Promote and develop critical and creative thinking dispositions.
- Work collaboratively with grade partner, stage members and other teachers to plan learning experiences.
- Share, review and evaluate best practice.
- Support the integration of technology into the curriculum.
- Set and maintain high expectations for students and promote learning as a rich and lifelong experience.

## Meet the individual needs of students:

- Demonstrate knowledge of the individual students within the classroom.
- Implement assessment programs determine a student's stage of learning.
- Analyse student data to identify specific learning needs of individual students and facilitate the necessary support.
- Monitor the performance of all students in relation to maximising individual potential and implement effective teaching and learning strategies to assist in the attainment of improved outcomes for students.

## Classroom practice:

- Create and maintain a vibrant classroom which supports engagement in learning and discussions.
- Teach in a manner that is positive, creative and stimulating for the students.

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- Create a safe and nurturing class environment that develops connectedness and promotes social and emotional learning.
- Set and maintain clear behavioral and learning expectations for students in line with the School mission, vision and virtues.
- Ensure that the classroom is clean and hygienic and teach students the basic principles of cleanliness to assist in this process.
- Work with students to assist their understanding of classroom procedures to develop an orderly and safe daily routine.

#### Assessment and reporting:

- Complete all requirements in relation to the marking of student work, assessment tasks, and examinations in an efficient and timely manner.
- Use assessment techniques and data tracking to monitor student and class performance.
- Analyse student data to identify individual student areas which require additional attention and development.
- Complete all academic report requirements in a timely and efficient manner.

#### Communication:

- Communicate effectively with students, parents and staff including seeking direction from School Counsellors and management where appropriate.
- Respond to parent requests for information in a timely and efficient manner.

#### Resources and curriculum materials:

- Use a broad range of teaching and learning resources.
- Work collaboratively with other classroom teachers in the use and distribution of resources.
- Maintain an effective level of resources within the classroom.
- Set expectations for students in the use of resources.

#### Administrative tasks:

- Complete routine administrative tasks in an effective and timely manner.
- Ensure that roll marking is accurate, timely and in line with the expectations set for the Junior School.
- Fulfill the reporting requirements as set by the Head of the Junior School.

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- Contribute to the daily operation of the Junior School by fulfilling playground duties, extracurricular activities and other tasks effectively and efficiently.
- Attend Staff Meetings, Stage Meetings as requested by the Head of the Junior School.
- Maintain files in relation to student and staff matters and ensure the security and confidentiality of information.

Contribute to the development of policy, procedures and processes and provide recommendations to the Head of the Junior School for change when appropriate

#### Risk management:

- Report directly to the Headmistress through the Head of the Junior School on any matters relating to Child Protection.
- Respond in a timely and efficient manner to all incidents relating to students' safety and well-being.
- Provide information to the Head of the Junior School when relevant issues relating to risk management arise.

#### Professional development:

- Remain abreast of educational trends and current practice particularly in relation to the education of girls. Attend educational workshops and conferences as directed by the Head of Junior School.
- Identify professional development needs and participation in training programs that support the development of new skills and knowledge and will enhance innovation and best practice.
- Support and oversee student teachers on practice teaching placements when required.
- Be willing to observe other teachers' lessons and be observed as part of structured professional learning to continuously develop skills and understandings.

#### Other duties

- To comply with the schools' policies and procedures as well as health and safety requirements
- To participate in any training when required
- Attend after hour meetings and events as required
- Warden responsibilities as required

Undertake other duties as required by the headmistress or her delegate

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# Selection criteria

The success candidate will possess the following core competencies:

- Excellent communication and interpersonal skills
- Motivation, dedication and enthusiasm for learning
- Positivity and a high level of emotional intelligence
- Detailed knowledge of best practice in teaching and learning, current educational trends and translating theory into practice
- Ability to work autonomously and proactively but also as part of a team
- Skills in problem solving, giving guidance and direction
- Ability to function effectively in a dynamic, creative environment
- Maintaining loyalty, confidentiality and support for the school
- Willingness to actively support the Christian ethos of the school.

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# Staff benefits

- Employee Assistance Program (EAP) counselling service
- Professional development workshops and seminars
- Annual research scholarships for academic and professional staff
- Microsoft computer for academic staff whilst employed at the school
- IT support provided by ICT Learning and Teaching Facilitators
- Free influenza vaccinations
- Staff Association membership includes invitations to social occasions
- Wellbeing program including weekly pilates, meditation, and book club
- Salary packaging and novated leases available through preferred suppliers
- Voluntary superannuation and option to nominate personal superannuation fund
- Use of the school's gym and aquatic facilities
- Access to school Research Centre
- Access to school deli to order lunch daily

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 StCatherinesSchool

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 [www.linkedin.com/school/st-catherine's-school\\_2/](http://www.linkedin.com/school/st-catherine's-school_2/)

 StCSchoolWaverley

 WeChat ID scs2024



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